

COLTON VILLAGE HALL MANAGEMENT COMMITTEE

26th SEPTEMBER 2023

Following on from AGM

Present: John Macmillan, Nigel Parry, Guy Reynolds, Fiona O'Brien, Richard Monbiot, Lynne Richardson.

Visitors: Polly Macmillan, Rachel Bayliss, Pete Knowles

1. Minutes of last meeting accepted.
2. Facias and Soffits. Only one quote – more of a 'guesstimate' - so far, from Tidy Roofing for £1800.00 just for the front of the building. Other quotes to be chased [**Action RM and Peter Knowles**]. Although the cost was higher than anticipated it was agreed that the work was needed to maintain the outward appearance of the building which was important for securing bookings.
3. HS2 grant. Funds are still available. Guy to get quotes for solar panela and batteries and make sure that any grant would cover 100% of the cost otherwise the project was not economically viable.
4. Treasurers Report. P & L looking good. Insurance and music licence are due. We are at worst breaking even but anticipate about £1500.00 surplus on the year. Broadband supplier had changed. All now up and running.
5. Booking officer's report. Fona reported the August was very quiet as usual, September a bit busier and October bookings are busy. The number of enquiries remained high with at least 50% being converted to bookings. Values were slightly down on the same period last year, but she had still to hear from 4 potential hirers she had shown round since the last meeting. She was very satisfied with the level of enquiries.
6. Christmas Fair. Twelve tables have already booked for the Christmas Fair, still 4 more needed. Hall decorations to be done Saturday 25th November. Jobs on and in advance of the day: Fiona – raffle prizes: Peter – car park: Rachel – door and raffle tickets: Lynne and Guy – Kitchen: Guy – cash floats and treasurer: John and Rochard – floating.
7. AOB The replacement part for the goalpost had been ordered. Numbers on both key boxes to be changed by Peter.
8. Date of next meeting Thursday 30th November.

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Signed as a true record

Dated