

## COLTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of Committee Meeting held in the Village Hall on Thursday, 30  
June 2016 at 8.15pm

### **Present**

Ian Jones  
Ron Lawrence  
Richard Monbiot  
Marie Havelock  
Sonia Jenkinson  
Pete Jones  
Polly Macmillan  
John Macmillan  
Alan Freeman

**Apologies** - Jim Carter

**In attendance** - Ann Nunn

### **Appointment of Committee and Officers**

It was confirmed the Committee would consist of those elected at the AGM, Tony Winter, Ian Jones, Ron Lawrence and Alan Freeman, and the representatives of Village Organisations were Richard Monbiot, Polly Macmillan, John Macmillan, Jim Carter, Sonia Jenkinson, and Marie Havelock

### **Appointment of Secretary Treasurer and Chair**

It was agreed that Ann Nunn would act as secretary of the VHMC until the AGM in 2017 by which time hopefully more parishioners would volunteer to become members of the Committee, and take on the officer roles. Ron was nominated to be Treasurer again with the approval of all. Ian announced that he was not prepared to stand as Chair for another year, and nominated Richard Monbiot, who agreed to accept the position. As to Vice Chair, with no member of the Committee present prepared to take on the role, Ian suggested that Tony Winter be asked. Everyone agreed and Ian offered to make the request.

### **Acceptance as Trustees**

All members of the Committee present signed the form confirming their willingness to act as Trustees, and which asked them to disclose any conflicts of interest. Ann agreed to send off the appropriate details to the Charity Commission.

### **Minutes**

The Minutes of the Committee meeting held on 26 May were approved and signed for filing.

### **Matters Arising**

It was agreed these would be discussed at the next Committee meeting.

### **Secretary's Report**

Ann confirmed that she had requested the contact details for the Licence to be changed from Allan Lloyd to Ron Lawrence. A cheque for £10.50 had been sent.

The Council had confirmed by e-mail that the application had been received and hopefully would be processed within 7-10 days.

**Sub-Committees**

It was agreed to delay nominations to the sub-committees until the next Committee meeting. John Macmillan made a request for there to be less meetings and fewer e-mails which he considered to be time wasting.

**Induction of New Members of the Committee**

No arrangements were made. To be discussed at a later date.

**Any Other Business**

Richard gave a vote of thanks for all Ian's hard work as Chair. Marie reported that there was still no editor for the Parish Magazine and it might well be that someone would have to be paid to do the job. Malcolm was still happy to write an article in the Parish Magazine and it was agreed that his offer should be accepted. Polly sought confirmation that the stage could be transported to the Village Hall for a WI meeting, (the Village Hall had no storage facility for a stage) and Allan Lloyd's keys to the Village Hall were to be passed to Richard. Ron suggested that a list of jobs could be prepared and circulated in the hope that volunteers would come forward to carry out some of the work to reduce the number of jobs for Committee members.

**Next Meeting**

Thursday 28 July.

The meeting closed at 9.25pm.

..... Date .....