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## Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	1	04	2021	<b>To</b>	31	03	2022

### Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Macmillan	Chairman/Secretary		Colton Local Nature Reserve
2	Anthony Richard Monbiot			Colton Produce Guild
3	Guy Reynolds	Treasurer	From 29 <sup>th</sup> July 2021	
4	Fiona O Brien			
5	Nigel Parry			Colton Parish Council

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	By election at the AGM, or in the case of a casual vacancy, co-option by the Management Committee; by nomination of representatives of village organisations listed in the constitution.

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>New trustees participate in an induction session, focused particularly on the role and responsibilities of trustees, the constitution, conflicts of interest/loyalty and financial management.</p> <p>As a small charity Colton Village Hall guards against risks by the maintenance of a reserve fund (see section E) and the purchase of trustee liability insurance to the value of £100,000.</p>
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

	<p>The provision and maintenance of a village hall for the use of the inhabitants of the Parish of Colton, including use for meetings, lectures, classes, and other forms of recreation and leisure-time occupation.</p>
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During the year the main activity undertaken, apart from fully reopening the hall post COVID, was the complete relaying of the car park at a cost of £24,000. Knowing that no grants would be available to fund the work, the Trustees had accumulated a reserve over the previous years to meet the full cost.

The Children's Playground has remained open throughout the period with all issues raised by the annual inspection having been satisfactorily addressed.

The nature reserve on Village Hall land continues to improve and develop and is greatly appreciated by residents and visitors alike.

The trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our constitution is predicated on the assumption that all village organisations will provide a representative member to the Trustee body. Despite the fact that most village organisations are regular users of the hall at favourable rates, it remains increasingly difficult to persuade them to provide trustees. It is equally difficult to persuade residents to stand for election as a trustee.

**Summary of the main achievements of the charity during the year**

The Colton Village Hall remains in a sound financial and physical state post COVID despite the very significant cost of relaying the car park.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

1. We have a contingency reserve of £4000.
2. A significant balance remains in the current account which will fund the cost of replacing the floodlighting in the car park which has largely failed.
3. We are making provision to cover replacement and repair of playground equipment, currently standing at around £6300

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds are raised through:

1. Fund-raising events organised by the Management Committee;
2. Hire charges to village organisations
3. Hire charges to private individuals, whether living inside the Parish or outside, and to organisations based outside the Parish.
4. Grants for large items of capital expenditure,

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

John Kenneth Macmillan

Position (eg Secretary, Chair, etc)

Chairman

**Date**

28<sup>th</sup> August 2022